



An ISO 9001:2015 Certified Institution
SAI RAJESWARI INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi | Affiliated to JNTUA, Anantapuramu
Lingapuram (V), Proddatur- 516362, Y S R District, Andhra Pradesh

Proceeding of IQAC Minutes on Feed back

Date:20-09-2019

The following members attended the IQAC meeting at conference hall on 20.09.2019 at 11 AM. Dr. K. Subba Reddy, Principal, chaired the meeting. All the members including member from the management Dr. P. Ravi, Director attended the meeting.

S.No	Composition of IQAC	Name
1	Chair Person	Dr. K. Subba Reddy, Principal
2	IQAC Coordinator	Dr. K. Subba Reddy, HOD/ ME
3	Administrative Officers	Dr. A.Venkateswara Reddy, HOD/EEE
		Dr. D. Siva, HOD/ECE
		Dr. Ranga Swami, HOD/CSE
4	Members from Management	Dr. P. Ravi , Director
5	Senior Teaching Faculty	Dr. Ramasubba Reddy Prof in CSE
		Mr. Rafi Asst. Prof in ECE
		T. Narasimha Reddy Asst. Prof in EEE

At the outset, Dr. A. Venkateswara Reddy, HOD/EEE, welcomed Dr. K. Subba Reddy, Principal of SRIT and Chairman of the Internal Quality Assurance Cell, along with the esteemed members of the Internal Quality Assurance Cell, to the meeting of the IQAC for feedback analysis by stakeholders.

Following the welcome address, the agenda items were taken up for discussion with the permission of the Chair.

- Need for more Lab hours
- Required Book bank facility in department library
- Requested to provide more placements
- Need extra communication skills improvement classes for background students rural
- To provide more number of new editions in library
- Industrial exposure can be given for core subjects.
- To provide videos on practical subjects with comparison of theoretical topics
- To provide add-on courses to Students
- Requested to conducted campus interview
- Required projector in every classroom

IQAC Coordinator
IQAC-Coordinator

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Action Taken Reports by IQAC

Date:21-09-2019

Based on the feedback from the stakeholders and discussions in the meeting on 21-09-2019, the following actions have been initiated.

- Necessary actions have been taken to provide more Lab Hours
- Decided to provide Book bank facility in department library
- Campus Recruitment Training (CRT) programs have been introduced to increase the placements.
- Decided to purchase more number of new editions in library.
- Industrial exposure can be given for core subjects.
- To provide videos on practical subjects in the digital library with comparison of theoretical topics
- Decided to provide provide add-on courses such as VAC
- Decided to increase the campus interviews
- Decided to provide projector in smart classr

IQAC Coordinator
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**Department of Civil Engineering
Action Taken Report**

Date: 18-09-2019

The discussions made on 15-09-2019, the following suggestions are resolved

S.NO	Suggestions Received	Action taken
1	Required more Lab hours	More Lab hours are included in the time tables.
2	Required Book bank facility in department library	Book bank facility is provided in the department library.
3	Requested to provide more placements	We provided more number of placements for eligible students.
4	Need extra communication skills improvement classes for background students rural areas	We provided extra communication skills classes by experts to students for improving their skills.

PSy

Co-ordinator


HOD

Head of the Department
Dept. of CIVIL
Sai Rajeswari Institute of Technology
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Department of EEE
Action Taken Report

Date: 18-09-2019

The discussions made on 15-09-2019 the following suggestions are resolved

S.NO	Suggestions Received	Action taken
1	Required Book bank facility in department library	Book bank facility is provided in the department library .
2	Requested to provide more placements	We improved more number of placements for eligible students
3	Need extra communication skills improvement classes for background students rural	We provided extra communication skills classes by experts to students for improving their skills
4	Need online assistance	Online assistance is provided in the department and encouraging the students to attend online classes.
5	Requested to provide add-on courses	Provided Add-on courses in the department.

CO-ORDINATOR

Head of the Department
Dept.of EEE
Sai Rajeswari Institute of Technology
PRODDATUR-516 362 Y S R. Dt



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Department of Mechanical Engineering (ME)

FEEDBACK - Action taken Report

The following actions were taken based on the Feedback taken from various stakeholders during the academic year 2019-20 in the meeting of the Feedback committee held on 19th August 2019.

S.No.	Suggestions Received	Action Taken
1	To Students are suggesting to improve the Communication skills by conducting of Guest lectures.	We provided Guest lectures by experts Students Communication skills are improved.
2	To provide more number of new editions in library	We arranged more no. of new editions in the library.
3	Industrial exposure can be given for core subjects.	Industrial visits are arranged frequently.
4	To provide videos on practical subjects with comparison of theoretical topics.	We provided Nptel /YouTube videos for each practical & theory topics.


Coordinator


HOB
Head of the Department
Dept. of MECH
Sai Rajeswari Institute of Technology
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Department of ECE
Action Taken Report

Date: 18-10-2019

The discussions made on 15-09-2019, the following suggestions are resolved

S.NO	Suggestions Received	Action taken
1	Required Book bank facility in department library	Book bank facility provided in department library.
2	Requested to provide more placements	Good number of placements are provided to all eligible students.
3	Need extra communication skills improvement classes for background students rural	More number of extra classes are conducted by experts to improve communication skill to all students.
4	Requested to provide add-on courses	More add-on courses are provided to the students.

Coordinator

HOD

Head of the Department
Dept. of ECE

SAI Rajeswari Institute of Technology
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**Department of Computer Science and Engineering
Action Taken Report**

Date: 20-11-2019

The following points were discussed and action taken on 19-11-2019.

S.NO	Suggestions Received	Action taken
1	Required projector in every classroom	Provided Projector in the Smart room
2	Requested Textbook facility in department library	Provided new edition textbooks in the department library
3	Requested to conducted campus interview	Provided more number of campus interviews to eligible students.
4	Need extra communication skills improvement classes for background students rural areas	Provided extra communication skill classes to all the students.


Coordinator


HOD
Head of the Department
Dept. of CSE
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Date:17-09-2019

Department of Humanities & Science (H&S)

FEEDBACK - Action taken Report

The following actions were taken based on the Feedback taken from various stakeholders during the academic year 2019-20 in the meeting of the Feedback committee held on 20th August 2019.

S.No.	Suggestions Received	Action Taken
1	Limited interaction opportunities with faculty during office hours.	Extended office hours and improved faculty-student interaction by introducing regular mentoring sessions.
2	Lack of clarity in the career prospects for Humanities & Science graduates.	The department organized an informational seminar for parents, focusing on career opportunities for Humanities & Science graduates and the value of a multidisciplinary education.
3	Heavy administrative workload affecting teaching quality.	Streamlined administrative processes by adopting a digital system for course management and reporting, which has reduced paperwork and administrative burden on faculty.
4	Soft skills like communication and teamwork need improvement..	Introduced soft skills training and project management workshops as part of the curriculum to improve student communication and teamwork abilities.


Coordinator


HOD
Head of the Department
Dept. of H&S
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